

CONFIDENTIAL

Per 19

ROUTING AND RECORD SHEET**SUBJECT:** (Optional)Certificate of Distinction -

25X1

FROM:R. W. Manners
Director, Foreign Broadcast
Information Service**EXTENSION****NO.**

FBIS-0120-88

DATE

17 JUN 1988

TO: (Officer designation, room number, and building)**DATE**

RECEIVED

FORWARDED

**OFFICER'S
INITIALS****COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)1. Protocol Branch
7E31 Headquarters

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

CONFIDENTIAL

CONFIDENTIAL

RETURN

27 May 1988

MEMORANDUM FOR: Director, Foreign Broadcast Information Service

FROM:

Executive Secretary, Honor and Merit Awards Board

25X1

SUBJECT:

Certificate of Distinction -

25X1

1. We are pleased to note that you have approved award of the Certificate of Distinction to [redacted] in recognition of her excellent achievements for the Agency. Please inform her of the award and of the security provisions governing it as set forth in the attached memorandum from the Security Advisor, Honor and Merit Awards Board, and advise her that the Protocol Branch will contact her to arrange an award ceremony.

25X1

2. We are committed to present awards as soon as possible after their approval. When you have contacted the awardee, please ask a member of your staff to mail the attached "Return Copy" of this memorandum to the Protocol Branch no later than 10 June 1988, indicating the date of your notification and a telephone number on which we can reach the awardee.

25X1

Attachments

Awardee notified of award on _____
(date)

25X1

by _____
(name, office, extension)

25X1

Awardee can be reached on

Comments:

UNCLASSIFIED when separated
From CONFIDENTIAL attachment

RETURN COPY
CONFIDENTIAL

25X1

FOREIGN BROADCAST INFORMATION SERVICE

P.O. Box 2604
Washington, D.C. 20013

7 JUN 1988



STAT

Dear



STAT

It is my pleasure to inform you that you have been awarded the Certificate of Distinction in recognition of your career contributions to the Agency.

The Protocol Branch will contact you to arrange for presentation of the certificate.

Sincerely,



STAT

R. W. Manners
Director

SUBJECT:

STAT

DDS&T/FBIS/SA/CD (3 Jun 88)

STAT

Distribution:

Orig - Addressee

- 1 - Protocol Branch
- 1 - D/FBIS Chrono
- 1 - RWM Correspondence
- 1 - SA/CD
- 2 - C/PROD
- 1 - C/PB 201)
- 1 - FBIS Registry

STAT